Payment request
(Professional deputies only)

CFO PB
(12.11)

This form may only be used when funds need to be paid direct to your firm's client account, where the deputy is a solicitor in the firm. In all other cases the form CFO P should be used for payment to the deputyship account.

Full name of the person who lacks capacity

Case number

CFO account number

Date of court order

Full name of the deputy

Reason for payment - If for a gift or charitable donation please attach form CFO PG

Do you require all the funds held in court to be released? ☐ Yes ☐ No

If No, give amount required £ :

Name of bank

Address

Postcode

Account name

Account no.

Sort code

If your firm's client account bank details have changed, you must provide the Court Funds Office with written conformation of the new account details.

Signed

Date

Name

Address

Telephone no.

Postcode

Ref.

How to contact the Court Funds Office

Customer Helpline

0845 223 8500

Email

enquiries@cfo.gsi.gov.uk

Address

Court Funds Office
Glasgow
G58 1AB

Court Funds Office
DX 501757
Cowglen

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