Authority to access the Court Funds Office account

CFO A
(12.11)

Once this authority is in place all payments will be made to this account.
If your bank details change you will need to send the Court Funds Office a new form CFO A.

Please indicate whether this is a new or amending instruction of an existing authority: ☐ **New details** ☐ **Amending details**

Full name of the person who lacks capacity

Case number

CFO account number

Date of court order

Full name of the deputy

Deputy bank account details

The deputy may pay funds into and withdraw funds from the CFO account to provide for the maintenance and the well being of the person who lacks capacity. **Any** payments from this account are to be paid to the bank account as detailed below:

Name of bank

Address

Postcode

Account name

Account no.

Sort code

Signed

Date

Name

Address

Telephone no.

Postcode

Ref.

When returning this form you must include:

- **a sealed copy of the deputyship order, unless you have already provided it to the Court Funds Office**
- **a copy bank statement or copy bank letter (dated within the last three months) confirming the deputy bank account details.**

How to contact the Court Funds Office

Customer Helpline
0845 223 8500

Email
enquiries@cfo.gsi.gov.uk

Address
Court Funds Office
Glasgow
G58 1AB

Court Funds Office
DX 501757
Cowglen

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