Sale or transfer of securities

CFO SST1
(12.11)

This form may only be used to sell or transfer securities on closure of an account. It may not be used to transfer money. On completion, please attach to this form your completed form CFO 209, CFO 210 or other relevant payment form.

IMPORTANT: Unit prices rise and fall daily. The information recorded on this form is needed to sell or transfer securities held in the name of the Accountant General of the Senior Courts. It is essential that the information provided is accurate and up to date.

SECTION 1: ACCOUNT DETAILS

Full account name

Case number

CFO account number

SECTION 2: TRANSFEREE DETAILS (Please complete if the securities are to be transferred)

If securities are being transfered to more than one transferee, you will need to complete a separate form for each transferee. All forms must be sent together.

Full name of transferee

Address

Postcode

Contact name

Telephone number

How to contact the Court Funds Office

Customer Helpline

0845 223 8500

Email

enquiries@cfo.gsi.gov.uk

Address

Court Funds Office
Glasgow
G58 1AB

Court Funds Office
DX 501757
Cowglen

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SECTION 3: DETAILS OF SECURITIES FOR SALE/TRANSFER

- If you are unsure about the security ISIN (SEDOL) number, please contact the relevant broker or your financial advisor for confirmation.
- Please indicate whether the total security holding(s) are to be sold or transferred by ticking the relevant box. If part sale/transfer please enter each transaction on a separate line.
- Please ensure that the quantity box is completed. Only the quantities listed will be sold or transferred.
- Please note that Equity Index Tracker Fund units can only be sold on the death of a client, they cannot be transferred to the pesonal representative or beneficiaries of the estate.
- The proceeds of sale of the securities will be paid to the bank account provided on form CFO 209, CFO 210 or other relevant payment form.

Sale or transfer of securities

		A	B	
Security number	Description of security	Sale	Transfer	Quantity

SECTION 4: YOUR DETAILS

Your full name

☐ Deputy ☐ Executor ☐ Personal Representative ☐ Beneficiary

Address

Postcode

Contact number

Email address

I hereby authorise the Court Funds Office to sell/transfer the securities specified in this form.

Signed

Date