

Request for Attachment of Earnings Order

to be completed and signed by the claimant or their legal representative and sent to the court with the appropriate fee

1 Claimant's details

name, address,
and phone
number

Postcode

Phone no.

2 Name and address for service and payment

(if different
from above)

Ref/Phone no.

Postcode

Phone no.

3 Debtor's details

name, address
and phone
number

Postcode

Phone no.

4 Judgment details

Court where
judgment/order
made if not
court of issue

5 Outstanding debt

Balance due at date of request*
(excluding issue fee but including unsatisfied warrant costs)

* you may also be entitled to
interest to the date of request
where judgment is for £5,000
or more, or is in respect
of a debt which attracts
contractual or statutory
interest for late payment

Issue fee

AMOUNT NOW DUE

<input type="text"/>
<input type="text"/>
<input type="text"/>

6 Employment details (please give as much information as you can – it will help the court to make an order more quickly)

Employer's
name and
address

Postcode

Phone no.

In the

Claim no.

Fee Account no.

For court use only

A/E application no.

Issue date:

Hearing date:

on

at o'clock

at (address)

6 Employment details (continued)

Debtor's place of work
(if different from employer's address)

The debtor is employed as

Works No. / Pay Ref.

7 Other details

Give any other details about the debtor's
circumstances which may be relevant to
the application.

I apply for an attachment of earnings order

**I certify that the whole or part of any
instalments due under the judgment
or order have not been paid and the
balance now due is as shown.**

Signed

Claimant (Claimant's legal representative)

Date

IMPORTANT

You must tell the court immediately of any payments you receive after you have sent this request to the court