

# Request for detailed assessment

(Costs payable out of a fund other than the Civil Legal Aid Fund)

Name of court	
Claim no.	
Claimant (include Ref.)	
Defendant (include Ref.)	

I now ask the court to provisionally assess the bill or arrange an assessment hearing.

I enclose copies of *(tick as appropriate)*

- ☐ The document giving the right to detailed assesement;
- ☐ the bill of costs;
- ☐ a statement giving the name and address for service of any person having a financial interest in the outcome of the assessment;
- ☐ a copy of all the orders made by the court relating to the costs of the proceedings which are to be assessed;
- ☐ any fee notes of counsel and receipts or accounts for other disbursements relating to items claimed;
- ☐ the relevant details of any additional liability claimed;
- ☐ the relevant papers in support of the bill (Supreme Court Costs Office/PRFD assessments only)

I enclose my fee of £ .....

Signed ..... Date .....  
(Claimant) (Defendant) (Receiver) ('s Legal Respentative)