

Notice of sale

Please read this notice - it is important

Name of Debtor

Address

Date notice issued

 / /

Enforcement agent
reference number

Name of
enforcement agent

Name of co-owner
(if applicable)

Address of co-
owner (if
applicable)

**Enforcement
details**

Details of the court judgment or order or enforcement power by virtue of which the debt is enforceable

Because you have not paid the sum outstanding (detailed over the page), **the goods listed at the back of this notice may be sold.**

Sum outstanding

Debt	<div></div>	
Interest	<div></div>	
Compliance stage fee	<div></div>	
Enforcement stage fee or fees, if High Court enforcement	<div></div>	
Sale stage fee	<div></div>	
Expenses (if any)	<div></div>	Please detail the expenses <div></div>
TOTAL sum outstanding	<div></div>	

(as at the date of this notice)

Date, time and place of sale

The sale will take place on

Date	<div></div> <div></div> <div></div> <div></div> <div></div> <div></div>	Time	<div></div>
Address	<div></div>		

When to make payment

To avoid goods taken into control being sold the sum outstanding must be paid by

Date	<div></div> <div></div> <div></div> <div></div> <div></div> <div></div>
Time	<div></div>

How to pay what you owe

How to pay including opening hours and days

**How to collect
your goods**

If you pay the amount you owe, you will be able to collect your goods by
(*describe procedure in bullet point form*)

Signature

Enforcement Agent

PRINT NAME

**You can seek
free advice and
information from**

Advice UK at www.adviceuk.org.uk/find-a-member

National Debtline at www.nationaldebtline.org or 0808 808 4000

Money Advice Service at www.moneyadviceservice.org.uk or on 0300 500 5000

Gov.uk at www.gov.uk

Other free advice is available.

Goods listed for sale

Because you have not paid the sum outstanding (detailed above), the goods taken into control listed below may be sold:

The sale of the controlled goods is conditional on:

- an offer to buy the goods being made; and
- the reserve price on the controlled goods being met.

If the above conditions are not met the new date, time and place of sale will be given in a further notice.

[illegible]