

Payment request

(Professional deputies only)

CFO PB
(01.19)

This form may only be used when funds need to be paid direct to your firm's client account, where the deputy is a solicitor in the firm. In all other cases the form CFO P should be used for payment to the deputyship account.

Full name of the person who lacks capacity

Case number

CFO account number

Date of current deputyship order

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If there is a specific order for the release of the funds requested, please also provide a sealed copy of this order.

Full name of the deputy

Reason for payment - If for a gift or charitable donation please attach form CFO PG

Do you want to close the account? ☐ Yes ☐ No, give amount required

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Name of bank

Account name

Address

Account no.

Sort code

Postcode

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**If your firm's client account bank details have changed,
you must provide the Court Funds Office with written confirmation of the new account details.**

Signed
(Deputy)

Date

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Name

Address

Telephone
no.

Postcode

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Ref.

How to contact the Court Funds Office

Customer Helpline

0300 0200 199

Email

enquiries@cfo.gsi.gov.uk

Address

Court Funds Office Court Funds Office
Sunderland DX 328004
SR43 3AB Sunderland 19

For full details of how your information is used please see our privacy notice at <https://www.gov.uk/government/collections/court-funds-office-forms> or contact CFO who will provide you with a copy.