PA13 — Lost Will questionnaire

Use this form if you are a person representing yourself.

If you are a probate practitioner do not complete this form. You must provide an affidavit/statement of truth and exhibits to lead to a R54 NPCR 1987 order to prove a copy of the will.

Please answer all the questions in detail and as best as you can and forward your completed form back to the Probate Registry. Please use the box provided at the end of the questionnaire if you require extra space.

Further information may be needed once the form has been considered by the Probate Registry especially in complex cases and where there are persons prejudiced as per question 14.

1. What is the full name of the person who has died?

Title

First name(s)

Middle names(s)

Last name

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2. What is the full name and address of the person who is completing this form?

Title

First name(s)

Middle names(s)

Last name

Address

Building and street

Second line of address

Town or city

County (optional)

Postcode

3. Has the original will been seen since the date of death?

☐ Yes

☐ No

If you have answered 'No' there is a strong presumption that the original will was destroyed by the person who has died during their lifetime.

If you have evidence the person who has died **did not revoke the will by destruction**, please give as much detail as possible as to why the original was not destroyed by the them.

Please include details of anyone else who would be able to give evidence to support this.

Note 3. If the original will was seen after the date of death of the person who has died please file a letter from a probate practitioner (as defined by rule 2 of the Non-Contentious Probate Rules) confirming that they saw it after the date of death or a copy of a receipt for the original will if you have one

4. What was the date the original will was last seen?

5. Who held the original will after it was signed?

6. Where was the original will held? For example, was the will held by or sent to a solicitor's office, bank, insurance company or any other person on behalf of the deceased.

If possible, please provide evidence as to where the will was held, e.g. a letter from a solicitor stating they held the original after it was signed and whether their safe custody records show any subsequent entries

7. What enquiries have you made as to the whereabouts of the original will?

8. Was the original will lost in the post?

☐ Yes – if possible please provide evidence of posting and details of any enquiries you have made with the postal service to trace the will.

☐ No

9. When and how did you obtain the copy of the will that you sent with your probate application?

10. What other searches have been made to trace the original will?
For example, a thorough search of the deceased's home, all places where the person who has died kept important papers etc.

11. Are the witnesses to the will available to give evidence if this is required?

☐ Yes

☐ No

12. Was any other person(s) present when the will was signed?

☐ Yes – their names are

☐ No

13. Did the person who has died leave any other written wishes or earlier wills?

☐ Yes – please attached copies of these documents to this form.

☐ No

14. Is any person prejudiced by the will being proved? (i.e. someone who would be entitled to a share of the estate if the person who has died did not leave a will).

☐ Yes – please give their names and relationship to the person who has died.

☐ No

Note 14. Further information may be required and notice or consents may need to be given/obtained from the persons prejudiced.

15. What was the date of the Will and/or Codicil(s) which are lost?

Will

Codicil(s)

16. Please use this box if you require extra space for the above questions. Please also provide any other information that you feel might be relevant in relation to the lost will.

Declaration

By signing your name, you confirm that the information you have provided is correct to the best of your knowledge and understand that it will be stored as a public record. I understand that proceedings for contempt of court may be brought against the undersigned if it is found that the evidence provided is deliberately untruthful or dishonest.

Signature

Note: You must sign your name. Signatures can be typed or handwritten.

Date

Day	Month	Year