HM Courts &
Tribunals Service

EX**50**

Civil and Family Court Fees

From 30 September 2021

Important information

This leaflet sets out a selection of civil and family court fees. It is not the full list, neither is it the authority on fees. For a full list of fees charged in the civil and family courts please see the EX50AHMCTS on **hmctsformfinder.justice.gov.uk**

The full lists of all court fees are contained in Statutory Instruments (SIs) known as fees orders and can be found online at **www.legislation.gov.uk**

Please refer to Formfinder for a list of all court forms
http://hmctsformfinder.justice.gov.uk/HMCTS/FormFinder.do

If you are unsure which form you need you can search for your issue on www.gov.uk or get legal advice from a solicitor or Citizens Advice, www.citizensadvice.org.uk

The court fees set out in this leaflet apply to, and are the same in, both the High Court, County Court and the Family Court, unless otherwise stated. Your local court will be able to help you identify any fee not contained in this leaflet.

Time for payment of fees

Court fees are payable at the time you file any document or start any process needing a fee, unless otherwise stated.

Methods of payment

Courts accept payment by debit or credit cards, cash, postal orders or cheques, which should be made payable to '**HM Courts & Tribunals Service**'. If you pay by cheque and it is dishonoured, the court will take steps to recover the money. Non-payment will result in your case being stayed (delayed) or even struck out (dismissed).

You can pay by debit or credit card over the phone by contacting the court or providing your contact details for making payment and provide any paperwork required. Please do not send your bank details to the court.

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What if I cannot afford to pay a court fee?

You may not have to pay a fee, or you may get some money off it if you only have a small amount of savings and investments, receive certain benefits or are on a low income. This is sometimes known as 'fee remission.'

You can apply for help with court and tribunal fees online at **www.gov.uk/help-with-court-fees** or through the 'EX160 Apply for help with fees' form and 'EX160A – How to apply for help with fees' guidance.

Refunds

If you have applied to issue a claim by post, and the defendant settles the dispute before your claim is processed by the court or business centre, you will be entitled to a refund as long as you have told us that the claim should not be issued.

If your case settles please email or phone the relevant County Court hearing centre or business centre. The contact details can be found at **www.gov.uk/find-court-tribunal**

You should keep a record of the fact that you have told us.

If your claim has already been issued, you can recover the cost of your court fee from the defendant.

Please do not cancel a cheque or card payment to HM Courts & Tribunals Service. Cancellation of a cheque or payment could result in us pursuing the fee from you as a civil debt.

HM Courts & Tribunals Service typically only refunds fees where the court has made a processing error, i.e. the court have processed a claim or application even though you have requested that it should not be processed.

Refunds will not be provided for any duplicate application or claim that is received at court due to it being sent via multiple channels (such as post and email) or multiple times. The Court Manager has the discretion to approve refunds that are the result of a genuine error.

If you want to apply for a fee refund, please write to the relevant County Court hearing centre or business centre (details can be found on Court and Tribunal Finder **www.gov.uk/find-court-tribunal**) explaining why you think you should have a refund. Applications should be made as soon as possible after payment of the fee.

Please note that fee refunds will not be provided for claims issued through MCOL or PCOL unless there has been a system error, i.e. where a fee has been charged twice.

Refunds requested under the fee remission scheme will not be provided in relation to fees paid on MCOL.

Online services

HM Courts & Tribunals Service has two internet based services: Money Claim Online (MCOL) for some money claims up to the value of £99,999.99, and Possession Claim Online (PCOL) for possessions concerning rent or mortgage arrears. You can use either of these simple, convenient and secure processes and pay a fee online by debit or credit card.

For more information ask court staff or visit our websites:

www.moneyclaim.gov.uk

www.possessionclaim.gov.uk

Contents Page

Civil court fees

1.	Issuing claims	Page 5
2.	General fees including. applications and hearing fees	Page 7
3.	Appeals	Page 9
4.	Companies Acts and Insolvency	Page 10
5.	Other civil fees including copy documents and costs	Page 11
6.	Civil Enforcement	Page 12
7.	Civil Magistrates fees	Page 14

Family court fees

7.	Marriage and Civil Partnership	Page 15
8.	Financial orders	Page 15
9.	Applications for injunctions	Page 15
10.	Forced marriage applications	Page 16
11.	Children Act applications	Page 16
12.	Adoption	Page 17
13.	Applications within proceedings	Page 18
14.	Appeals	Page 18
15.	Other family fees including. copy documents and costs	Page 19
16.	Family Enforcement	Page 20
17.	Searches	Page 21

Civil court fees

Issuing claims

Money claims – Civil Fees Order 1.1-1.2

To issue a claim for money, the fees are based on the amount claimed, including interest. For Court Issued Claims, please round fractions of pence down to the nearest penny. Example: A Fee calculated as being £1050.5096 rounds down to a payable fee of £1050.50:

Value of your claim				**Fee payable**
Up to	£300			£35
Greater than	£300	but no more than	£500	£50
Greater than	£500	but no more than	£1,000	£70
Greater than	£1,000	but no more than	£1,500	£80
Greater than	£1,500	but no more than	£3,000	£115
Greater than	£3,000	but no more than	£5,000	£205
Greater than	£5,000	but no more than	£10,000	£455
Greater than	£10,000	but no more than	£200,000	5% of the value of the claim
Greater than	£200,000			£10, 000

Maximum amount for Secure Data Transfer (SDT) or Money Claim OnLine (MCOL) £99,999.99

Secure Data Transfer is a secure system to enable customers issuing in bulk to upload and transfer data files directly from their systems to HM Courts & Tribunals Service systems.

Non-money claims

To issue a claim for possession – fees order 1.4

High Court possessions	£480
County Court possessions	£355

To issue a claim for something other than money or possessions (e.g. civil injunctions, gas injunctions, anti-social behaviour injunctions) the fees are based on where you start your claim - fees order 1.5

High Court (including possession claims)	£569
County Court	£332

If you file an application for a non-money claim (other than a claim for possession of land or recovery of goods) and a claim for damages, both court fees must be paid.

Example: County Court fee or High Court fee (fee 1.5 above) plus relevant money claim fee (the court issued claim fee 1.1 on page 5).

Certain non-money claims will attract the hearing fees set out on page 7. Check with the court to see if your case is affected.

Other fees associated with starting a claim

Issue proceedings against a party or parties not named in the proceedings – fees order 1.6	£59
Permission to issue proceedings – fees order 1.8(a)	£59

Please note, the fees in this section are not paid in respect of applications to commence proceedings under the Companies Act or in Insolvency proceedings. Instead, please see page 10.

Counterclaims and additional claims

- **Money claims -** the court fee payable (set out on page 5) is based on the value of the counterclaim or additional claims.
- If you need to amend your claim you will need to make an application. Please refer to page 8 for general applications fees. The fee will depend on whether the claim has been served and therefore whether the application is on notice. If you amend the amount claimed you will need to pay the difference for the court fee payable as set out on page 5.
- **Non-money claims -** the court fee payable is based on where the original claim was made, either in the High Court or County Court. The court fees are set out above.

Costs proceedings

For court fees relating to the issue of costs only or cost assessment proceedings, go to pages 10 and 11.

General fees for civil proceedings

The fees on page 5, for issue of a claim, are payable by the claimant. The hearing fees below are payable by the claimant, unless the case continues on the counterclaim alone, in which case the hearing fees are payable by the defendant.

Hearing fees – fees order 2.1

Small Claim Track where the amount claimed is:

up to £300	£27
between £300.01 and £500	£59
between £500.01 and £1,000	£85
between £1,000.01 and £1,500	£123
between £1,500.01 and £3,000	£181
more than £3,000	£346

Please refer to the court leaflet EX306 – The Small claims track in the civil courts for further information.

Fast track claim	£545
Multi track claim	£1,175

Please refer to the court leaflet EX305 – The Fast Track and the Multi-Track in the civil courts for further information on tracked claims.

- You must pay to the court the hearing fee or file an application for Help with Fees by the date given in the order.
- Failure to pay the fee or make the appropriate application for Help with Fees will result in the claim/counterclaim being struck out with immediate effect without further order and the hearing removed from the list
- If your claim has been struck out, it will no longer exist. You may, if you wish, file an application to have the claim reinstated. However, please note that the application will itself attract a fee and, if the court permits the application to reinstate, that permission will be conditional on payment of the appropriate hearing fee or application for help with fees.
- The hearing will be vacated, a Counterclaim hearing fee is only payable by the defendant (if counterclaim acts alone).
- The hearing fee is non refundable. If parties settle before the hearing fee is due, the hearing fee will not be payable.

General applications – fees order 2.4-2.8

• Application on notice where no other fee is specified.*	£275
• Application to set aside a County Court judgment.	£275
• Application by consent or without notice where no other fee is specified.	£108
- applications to vary (amend/change) or extend an injunction for protection from harassment or violence	£54
- applications for a payment out of funds deposited in court	£54

*Including creditor applications in the county court relating to the Breathing Space/Debt Moratorium regulations

On/With notice means notification of the application to the other side, regardless of whether there is a hearing or not.

Without notice means no notification of the application to the other parties, regardless of whether there is a hearing or not.

If an application by consent or without notice/is refused and is ordered on notice the excess balance of the fee should be paid to the court to process the application on notice.

No fee is payable for an application by consent for an adjournment of a hearing if received by the court at least 14 days before the date of the hearing.

- Application to vary (amend/change) a judgment (or order), suspend enforcement or suspend a warrant of possession or stay a High Court Writ. £14
- Application for a summons or order for a witness to attend court. £21
- Application for a certificate of satisfaction/cancellation of a judgment debt. £14

Bulk applications - An application without notice fee is charged for each case to substitute or change a parties name.

The only exception is CCBC cases where bulk applications are automated and therefore only one fee is payable per application with multiple cases.

These applications are not payable in respect of general applications to court under the Companies Act and Insolvency proceedings see page 10.

Appeals – fees order 2.2-2.3

Please refer to the court leaflet EX340 – I want to appeal - what should I do for further information.

On filing an appellant's notice or respondent's notice in the:

- High Court £259
- County Court
  - Small claims track £129
  - All other claims £151

Other fees are payable in appeal proceedings where applications are made. These fees do not apply on appeals against a decision made in detailed cost assessment proceedings (see page 12).

Companies Acts and Insolvency proceedings

Companies Act 1985, Companies Act 2006 and Insolvency Act 1986
(High Court and county court) – fees order 3.1-3.12

Bankruptcy and company winding-up petitions

• Entering a petition to make someone who owes you money bankrupt (creditor's petition).	£302
• Entering a winding-up petition (companies only).	£302
• Entering a petition order for an administration order.	£302
• Any other petition.	£302

These are just the court fees. An additional amount, known as the Official Receiver's deposit, is payable at the same time as the court fee. The court processing your application will tell you how much the deposit is.

Note: Some insolvency proceedings are allocated to the multi-track and will attract the multi-track hearing fees set out on page 5. Check with the court to see if your case is affected.

Other applications

• Application under the Companies Acts or the Insolvency Act 1986 other than one brought by petition and where no other fee is specified (not payable when made in existing proceedings) - fees order 3.5	£280
• Application to convert a voluntary arrangement into a bankruptcy or winding up – fees order 3.6	£160
• Application on notice in existing insolvency or Companies Act proceedings where no other fee is specified – fees order 3.12	£99
• Application by consent or without notice in existing insolvency or Companies Act proceedings where no other fee is specified – fees order 3.11	£26
• Request for a certificate of discharge from bankruptcy – fees order 3.4(a)	£75
• Request for a copy of a certificate of discharge from bankruptcy – fees order 3.4(b)	£11
• Application to challenge a debt advisor's decision (non-disclosure of residential address) under regulation 38(9) of the Debt Respite Scheme (Breathing Space Moratorium and Mental Health Crisis Moratorium) (England and Wales) Regulations 2020 – fees order 1.10	£5

Bankruptcy searches

• On a general search in the records of the High Court for each 15 minutes or part 15 minutes – fees order 10.3	£12
• On a search in person, including where a court officer searches the bankruptcy and companies records in the County Court – fees order 3.13	£45

Other civil court fees

Copy documents – fees order 4.1-4.2

If you ask the court to make copies of documents, receive or send a fax on your behalf, or provide a copy of a document already provided:

• For between one and ten pages of any document.	£11
• For each subsequent page.	50p per page
• For copies of documents provided on computer disk or other electronic form.	£11

Costs-only proceedings – fees order 1.8(b)

Where parties have agreed a dispute without issuing a claim or petition, but the issue of costs has not been agreed, either party can issue a claim for costs only proceedings.

• Starting costs-only proceedings.	£59

Costs assessment proceedings – fees order 1.8(b)

Where a client is legally represented and there is a dispute over the amount of costs payable to the solicitor, the client can make an application for the costs to be assessed by the court.

• Application for an order under Part 3 of the Solicitors Act 1974 for the assessment of costs.	£59

Determination of costs – fees order 5.1

On filing a request for a detailed assessment:

• Where the party who files the request is legally aided or funded by the Legal Aid Agency (LAA).	£237

Where the following applications are made, the fee depends on the amount of costs being claimed:

- Filing a request for a detailed assessment where the party filing the request is not legally aided or funded by the LAA; or
- Request for a hearing date for the assessment of costs following an order under Part 3 of the Solicitors Act 1974

where the costs claimed are: – fees order 5.2

up to £15,000	£398
£15,000.01 – £50,000	£801
£50,000.01 – £100,000	£1,192
£100,000.01 – £150,000	£1,595
£150,000.01 – £200,000	£1,992
£200,000.01 – £300,000	£2,988
£300,000.01 – £500,000	£4,980
more than £500,000	£6,640

• Appeal against a decision made in detailed assessment proceedings – fees order 5.4	£249
• Request to issue a default costs certificate – fees order 5.3	£71
• Request or application to set aside a default costs certificate – fees order 5.5	£130
• Application for approval of a costs certificate payable from the Civil Legal Aid Fund (only applicable if the original request for detailed assessment was filed before 1 July 2013) – fees order 2.5(b)	£54

Civil Enforcement proceedings

If the court has ordered someone to pay you a sum of money or to return your goods, property or land, and they have not done so, you can issue enforcement proceedings.

Order to obtain information from a debtor

• To issue an application for an order for a debtor or other person to attend court to provide information – fees order 8.3	£59
• To request Bailiff service of an order for a debtor to attend court for questioning – fees order 8A.1	£119

Warrants – fees order 8.1-8.2 and 8.6

• To issue a warrant of control (recovery of a sum of money)	£83
• To issue a warrant of delivery (for goods).	£130
• To issue a warrant of possession (recovery of a property or land).	£130
• To request a further attempt to execute a warrant at a new address, except where a warrant has been suspended.	£33

Writs (High Court only) – fees order 7.1

• Sealing a writ of control (recovery of a sum of money).	£71
• Sealing a writ of delivery (for goods).	£71
• Sealing a writ of possession (recovery of a property or land).	£71

Where a warrant or writ of delivery or possession also includes a claim for money, there is no additional fee.

Attachment of earnings – fees order 8.7

• Application for an attachment of earnings order (a fee is payable for each defendant against whom the order is requested).	£119

On a consolidated attachment of earnings order, a fee of 10p for every £1, or part £1, of money paid into court, is deducted from the money before it is paid out to the creditors.

Please refer to court leaflet *EX323 – Attachment of earnings for further information*.

Enforcing an award in the County Court – fees order 8.9

• Application for the enforcement of an award for a sum of money or other decision made by any court, tribunal, body or person other than the High Court or County Court or, in respect of the enforcement of an award for a sum of money, the First-tier Tribunal, Upper Tribunal, Employment Tribunal or Employment Appeal Tribunal.	£47

Enforcing an award in the High Court – fees order 7.5

• Request or application: - to register a judgment or order; or - for permission to enforce an arbitration award; or - for a certificate or certified copy of a judgment or order for use abroad.	£71

Charging order – fees order 8.4(b)

Please refer to the court leaflet *EX325 – Third party debt orders and charging orders for further information*.

• Application for a charging order. (A fee is payable for each charging order applied for).	£119

Third party debt order – fees order 8.4(a)

Please refer to the court leaflet *EX325 – Third party debt orders and charging orders for further information*.

• Application for a third party debt order. (A fee is payable for each party against whom the order is requested).	£119

Judgment summons – fees order 8.5

- Application for a judgment summons. £119

Certified Enforcement Agent

Application – fees order 1.5

- Other non-money fee for County Courts £332

For all Civil Magistrates fees please refer to the Magistrates' Courts fees order www.legislation.gov.uk

Family court fees

Not all courts can deal with family cases. You can find the full list of courts, and information about what work they do, online at **www.gov.uk/find-court-tribunal** or by phoning your local court.

Marriage and civil partnership proceedings

- Filing an application for a divorce, nullity or civil partnership dissolution – fees order 1.2 £593
- Filing an application for judicial separation – fees order 1.3 £365
- Filing an application for a second or subsequent matrimonial or civil partnership order with permission granted – fees order 1.5 £95
- Filing an answer to an application for a matrimonial or civil partnership order – fees order 1.6 £245
- Filing an amended application for a matrimonial or civil partnership order – fees order 1.5 £95
- Filing an application to start proceedings where no other fee is specified – fee order 1.1 £245
- Filing a Declaration as to marital status, parentage, legitimacy or adoptions effected overseas – fees order 1.3 £365

Financial orders

- Application for a financial order, other than by consent – fees order 5.4 £275
- Application by consent for a financial order – fees order 5.1 £53

Applications for injunctions

Family homes and domestic violence applications:

• Application for a non-molestation order.	No fee payable
• Application for an occupation order.	No fee payable

Forced Marriage and Female Genital Mutilation Protection Order applications

No fee is payable by an applicant to issue Forced Marriage or Female Genital Mutilation Protection Order proceedings or to apply to amend, vary or extend an order.

Children

The court leaflet *'CB1 - Making an Application – Children and the Family Courts'* provides more information on the types of Children Act applications and who can make them. A selection of the more common applications are set out below:

Applications under the Children Act 1989 – fees order 2.1

• Any new applications under the Children Act 1989 to request permission to issue proceedings or for an order or directions to be made concerning the child(ren) e.g. Child Arrangements Order, Prohibited Steps Order, Specific Issue Order or Special guardianship order - with the exception of applications for care and supervision orders which are issued by Local Authorities.	£232
• An application for an enforcement order under the Children Act 1989 or an order for compensation for financial loss, due to the breakdown of a child arrangement order	£232
• Application to revoke, amend, extend or take action following the breach of an exisiting Children Act 1989 enforcement order	£102

There are only two instances in the family fees order where £245 is payable, Proceedings under the Children Act 1989 is not one of them. They are:

- Fee 1.1 of the family fees order - On filing an application to start proceedings where no other fee is specified. £245
- Fee 1.6 of the family fees order - On filing an answer to an application for a matrimonial or civil partnership order. £245

Applications to issue new proceedings under the Children Act 1989 are defined as any application for an order where there are no proceedings for the child(ren) currently being considered by the court. If proceedings under the Children Act 1989 are already being considered for the child(ren) the application fee for applications within proceedings will be charged. See the section headed 'Applications within proceedings' for further details.

Please note an application for enforcement should be made first with a fee of £232 and only thereafter an application for a breach with a fee of £102 can be made.

Adoption – fees order 3.1-3.3

- On an application for permission, or an order £183

One child or multiple siblings filed together is one fee of £183. If filed separately, and at different times, then a fee is payable of £183 each time.

- Application for a placement order (section 22) £490

One child or multiple siblings filed together is one fee of £490. If filed separately, and at different times, then a fee is payable of £490 each time.

- Revocation of placement fee £183

If you are issuing applications for siblings at the same time only one fee is payable.

Children Act and adoption applications

Where an application is made or permission is sought under two or more provisions of the Children Act 1989, or the Adoption and Children Act 2002, or the Children and Adoption Act 2006, only one fee is payable, and if the fees are different, the highest fee is paid.

Maintenance orders

Please see the family enforcement proceedings (pages 18 and 19) section for details of the fees applicable when applying for an order to enforce an order for the payment of money. If you wish to vary an existing Maintenance Order see the Applications within Proceedings section.

Applications within proceedings

• Application on notice where no other fee is specified – fees order 5.3	£167
• Application by consent or without notice where no other fee is specified, e.g application to vacate or adjourn a hearing – fees order 5.1	£53

- **On/With notice** means notification of the application to the other side, regardless of whether there is a hearing or not.
- **Without notice** means no notification of the application to the other parties, regardless of whether there is a hearing or not.

Appeals

On filing a notice of appeal:

• On filing an appeal notice from a district judge, one or more lay justices (Magistrates), a justices' clerk or an assistant to a justices' clerk, except appeal against decisions under the Children Act 1989 – fees order 6.1	£125

If you are issuing applications for siblings at the same time only one fee is payable.

• Of any provision of the Children Act 1989, except in relation to appeals for breach of or revocation of an enforcement order – fees order 2.3-2.4	£215

Family Request for service – fees order 15.1

• Request for service by a Bailiff for any document.	£45
• Request for bailiff service on an application for non-molestation, occupation, forced marriage or female genital mutilation orders made by the applicant or third-party applicant.	No fee payable

Other family fees

Copy documents – fees order 8.1-8.2

If you ask the court to make copies of documents, receive or send a fax for you, or provide a copy of a document already provided:

• For between one and ten pages of any document.	£11
• For each subsequent page of the same document.	50p per page
• For copies of documents provided on computer disk or other electronic form.	£11

Family Determination of costs – fees order 9.1-9.5

On filing a request for a detailed assessment:

• Where the party who files the request is legally aided or funded by the Legal Aid Agency (LAA).	£94

Where the following applications are made, the fee payable depends on the amount of costs being claimed:

- Filing a request for a detailed assessment where the party filing the request is not legally aided or funded by the LAA; **or**
- Request for a hearing date for the assessment of costs following an order under Part 3 of the Solicitors Act 1974 where the costs claimed are:

up to £15,000	£335
£15,000.01 – £50,000	£675
£50,000.01 – £100,000	£1,005
£100,000.01 – £150,000	£1,345
£150,000.01 – £200,000	£1,680
£200,000.01 – £300,000	£2,520
£300,000.01 – £500,000	£4,200
more than £500,000	£5,600

• Appeal against a decision made in detailed assessment proceedings.	£210
• Request to issue a default costs certificate.	£65
• Request or application to set aside a default costs certificate.	£110

Family Enforcement proceedings

If the court has ordered someone to pay you a sum of money or to return your goods, property or land, and they have not done so, you can issue enforcement proceedings.

Method of enforcement as the Court may consider appropriate - fees order 5.1

• Application in the family court for an order for such method of enforcement as the court may consider appropriate	£53

Order to obtain information from a debtor - fees order 12.1

• To issue an application for an order for a debtor or other person to attend court to provide information.	£54
• To request Bailiff service of an order for a debtor to attend court for questioning.	£100

Attachment of earnings - fees order 12.5

• Application for an attachment of earnings order (a fee is payable for each defendant against whom the order is requested).	£34

Charging order - fees order 12.3

• Application for a charging order. (A fee is payable for each charging order applied for).	£38

Judgment summons - fees order 12.4

• Application for a judgment summons.	£73

Third party debt order

• Application for a third party debt or garnishee order/Appointment of Receiver. (A fee is payable for each party against whom the order is requested) - fees order 12.2	£77
• Application for enforcement of a judgement or order - fees order 13.1	£100

Warrant of control fees

- Request for enforcement of a warrant at a new address - fees order 13.2 £30
- Issue for a warrant of possession or a warrant of delivery - fees order 13.3 £119
- To issue a warrant of control (recovery of a sum of money) - fees order 13.1 £100

Enforcement in the High Court - fees order 14.1-14.2

- Sealing a writ of control/possession/delivery £60
- Request/application to register a judgment or order £60

Searches - fees order 7.1-7.3

Index of decrees absolute or final orders

On a search of the index for any specified period of ten calendar years or the ten most recent years.

- Search of the national central index of decrees absolute/final orders £65
- Search of the national central index of parental responsibility agreements £45
- Search of any specific family court or District Registry index of decrees absolute/final orders £45

The fee includes a copy of the agreement, if appropriate.

If you need this leaflet in an alternative format, for example in large print, please contact your local court for help.

If you have a disability that makes going to court or communicating difficult, please contact the court concerned and they will be able to help you.

You can find contact details for all our courts online at **www.gov.uk/find-court-tribunal**