

4. Application to extend a current caveat on a grant of representation

Your caveat reference number

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Your name

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Expiry date of your current caveat

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5. Have your details or the details of your legal representative changed since you last entered or extended your caveat?

Yes. Explain what has changed

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No

6. Do you require your correspondence in English and Welsh?

Yes

No

7. Signature

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Day

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Month

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Year

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Note 4 – Your caveat number can be found on your notification letter.

Note 7 – You must sign your name. Signatures can be typed or handwritten.

If you are a probate practitioner, you can sign on behalf of your client.

Probate fee

How to pay the probate fee

I have not included payment because

- I have applied for Help with Fees online and my reference number is

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| H | W | F | | | | | | | |
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- I am applying for Help with Fees, see attached form **EX160**

You must send form EX160 **separate** to your application by post to: Newcastle District Probate Registry, 2nd Floor, Kings Court, Earl Grey Way, North Shields, NE29 6AR

or by email to Probatehelpwithfees@justice.gov.uk.
In the subject of the email, please write 'HWF/*insert the deceased's full name*/ *insert the date of death of the deceased*'

- Other – please explain why

- I attached a **cheque or postal order**, made payable to 'HMCTS'

- In person at** the court/office counter

Fee account details – for use by probate practitioners

Your account number

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| P | B | A | | | | | | | |
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Your reference (if applicable)

If you cannot afford the probate fee

You may not have to pay a fee, or you may get some money off it if you only have a small amount of savings and investments, receive certain benefits or are on a low income.

You can apply for help with your probate fees online or with EX160 at <https://www.gov.uk/government/publications/apply-for-help-with-court-and-tribunal-fees>

Fee account – a way for solicitors, local authorities and other regular users to make payments.

Please send your completed form and payment

HMCTS Probate

PO Box 12625

Harlow

CM20 9QE

Phone 0300 303 0648

What happens next

We'll send you a notification to confirm we've extended your application to stop a grant of probate.