

## Affidavit of Service of Winding-Up Petition at Registered Office

**Note:** If the petition was served on an officer or an employee of the company use Part A of this form. If it was served on a person authorised to accept service on behalf of the company use Part B. If it was served by depositing it at the registered office use Part C.

I (a)

make oath and say as follows:—

(a) Insert name and address of person making oath

(b) Insert date

(c) Delete as applicable

### Part A.

That I did on (b)

serve the above-named company with a sealed copy of the petition now produced and shown to me marked "A" by handing the same to

(c) [who acknowledged himself to be] [who is to the best of my knowledge, information and belief]

(c) [a director] [an officer] [an employee] of the company at (d)

the registered office of the said company.

**OR**

### Part B.

That I did on (b)

serve the above-named company with a sealed copy of the petition now produced and shown to me marked "A" by handing the same to

who acknowledged to me that he was authorised to accept service of documents on behalf of the company at (d)

the registered office of the said company.

**OR**

### Part C.

That I did on (b)

having failed to find any officer, employee or other person authorised to accept service of documents on behalf of the company, deposit a sealed copy of the petition now produced and shown to me marked "A" at (d)

(e) Insert where the petition was left in such a way that it was likely to come to the attention of a person attending the registered office e.g. on a desk, through the letter box, affixed to the above, etc.

the registered office of the said company by leaving it at (e)

Sworn at